Research Symposium Submission Information

This document provides an overview for research symposium proposal submissions.

Terms & Conditions
When you have started your new submission, you must agree to the Terms and Conditions as outlined in the responsibilities of presenting a session at the SHAPE America national convention.

Session Title
Must be 10 words or less; use title case.

Submitter’s Email
Please enter your email address as the submitter of the proposal.

Description
75 words (max.) providing the theme and an overview of the symposium. Please do not list speakers or other participants here.

Category
Select the appropriate Research Category that your submission will be reviewed under by the Research Council.

Add/Edit People
Please list one individual as the “planner” of the session who will be the point of contact for the symposium. If the contact is also listed as an author/presenter on this submission, please also select the “presenter” button. The point of contact/planner is not formally listed in the SHAPE America online planner or the convention mobile app.

The Research Symposium module is set up to collect author details in a unique format. After entering an author and corresponding abstract title, you will have to enter additional information associated with that abstract. After adding an author, click the presentation title and on the button under “abstract text” to add the additional necessary information, including the background, purpose, method, and analysis/results. Repeat this process for all authors and abstracts associated with the symposium.
Extended Description
This description will be used by the Research Council during the evaluation process and can be different from the program description listed above. It is limited to 500 words (max.) and should include the main points, objectives or goals of your proposed program. Do not list presenters or other participants here.

Confirmation
On the confirmation page, review all submission information. When done, click the “Submit” button to send your final proposal to SHAPE America.